To change your password, first login with the **default USERNAME and PASSWORD from your home library**.

Things you can do within your library account:

- **SEE ITEMS CHECKED OUT** to you and when they are due
- **RENEW** materials online
- **VIEW ANY LIBRARY FINES** on your account
- **SET UP A READING HISTORY** to keep track of past materials.
- **PLACE HOLDS** on materials from any SWITCH library
- **SELECT ANY LIBRARY LOCATION** to pick up requested materials from
- **MAKE TITLE SUGGESTIONS**
- **CREATE LISTS** of titles to email to yourself or share with others

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1. Once within your library account, choose the **CHANGE YOUR PASSWORD** option found on the left.

2. You will be prompted to enter in your Current Password followed by a New Password.

**IMPORTANT:**

- Be sure the new password is a minimum of six (6) characters.
- It can include any letters, numbers, and/or special characters.
- The password is case sensitive.